



**Board of Directors Meeting Notes  
December 03, 2018 5:30 PM  
Community Design Center**

Members Present: Cydney McGlothlin, Adam Gayle, Mick Richmond, Jamie Holt, Eva Kirkman, Joshua Shatkin, Bill Warinner, Mark Humbert  
Members Absent: Michele Borst

1. **Call to Order:** 5:31 PM.

2. **Adoption of the Agenda:** The agenda was presented. A motion was made, seconded, and carried to adopt the Agenda.

3. **Reading & Approval of the Minutes:** Last months meeting minutes were presented. A motion was made, seconded, and carried to approve the past months meeting minutes.

4. **Officer's Reports:**

- A. **Treasurer's Report:** Ledger presented. Move to reimbursed actual cost of DNA.
- B. **Secretary's Report:** Nothing to report.

5. **Committee Reports:**

A. **Program Committee:**

**Done for the year:** Mick to send Adam a few vendors left. Keep in mind what we have to produce on our own.

**Art Festival:** Was a successful event. In the future we should produce new materials - tent, laminated posters, table cloth and banners. Mick to take ownership of this.

**Design Competition:** No entries were submitted. We need to offer a thank you to Goodwin lumber. Not well timed for the students. Football was in the way as well. Suggested by AIAS to retry in spring. Notify Emily (AIAS president) when BOD meetings are coming up. Consider a monthly newsletter to notify membership about Lunch & Learns, BOD, and special events - Cydney to draft this up. Bill to send thank you note to Goodwin or let Mick know who to send a thank you note to.

**DnA:** Been going really well. Rickmans to be asked if they can host in March. Cydney to move to April if Rickmans can host in March.

**D. Government Affairs Committee:** Josh went to St. Pete for quarterly meeting. Mentorship and New Members were a large focus of the meeting. We are in a unique position to connect with UF students. What is mentorship - speed "dating" style mentorship event (not dating only the format of meeting for a few minutes with a bunch of different people). Josh to head this up. School hardening was mentioned but committee will be started. SAP certification and FEMA are possibly going to be set up at the state convention. Adam sent in an application to the Jacob Leadership Institute. We will review in the budge what we will be able to sponsor for Adam.

6. **Old Business:**

A. **Ask an Architect:** Bill has this coordinated for this month. Mick - Dec 7, Mark - Dec 14h, Joshua - Dec 21, January 4 - Bill

**B. Component Accreditation:** Due January 15th. Josh to send beautification awards to Cydney. Adam to resend strategic plan to Cydney. Cydney to do research on contingency plan. Jamie to do survey. Jamie and Cydney to do an audit.

**C. Thomas Center Plaque:** In progress.

**D. Community Design Center:** We would like to help CDC but not own it or be solely responsible for it. Give a donation of \$100 a month. Motion made. We would like a poster or banner printed for days that we use the space. We will ask if this is okay.

## **7. New Business:**

**A. DnA:** Adam to host DNA on November 30th. January 4th is Mick. February is Josh. March is Cydney. Cedric & Julie Christian and Phil & Linda Rickman would like to host in the future.

**B. Legislative Day** is February 5th.

**C. Bert Kinsey Book:** AIA to help sponsor the publishing for \$1,000. This can count towards honoring an AIA member. Adam to cut the check this year.

## **Adjournment 6:29 PM**

Next Board Meeting: January 7th at 5:30PM

Location: Community Design Center

Submitted by Jamie Holt