



**Board of Directors Meeting Notes
October 15, 2018 5:40 PM
Community Design Center**

Members Present: Cydney McGlothlin, Adam Gayle, Mick Richmond, Jamie Holt, Eva Kirkman, Joshua Shatkin

Members Absent: Michele Borst, Mark Humbert, Bill Warinner

1. **Call to Order:** 5:31 PM.

2. **Adoption of the Agenda:** The agenda was presented. A motion was made, seconded, and carried to adopt the Agenda.

3. **Reading & Approval of the Minutes:** Last months meeting minutes were presented. A motion was made, seconded, and carried to approve the past months meeting minutes.

4. **Officer's Reports:**

A. Treasurer's Report: Ledger presented. Mick to check on \$500 deduct on codes course for being a AIA component.

B. Secretary's Report: Nothing to report.

5. **Committee Reports:**

A. Program Committee:

Lunch & Learns: Two more lunch and learns for the year.

Masterpieces Collection: We will schedule this for next year. (Table this until the new board.)

Fall Art Festival: December 1st & 2nd. Adam to check to see if a cover is provided. Mick could arrange for a cover, but would need notice. Adam to put out a paragraph to the membership about the festival and include a sign-up sheet.

AIA Gainesville Design Competition: Eva has come up with rules for the entry. Only proposed change to rules will be to allow additional materials as well. Wood has to be the featured element. We will wrap this up within the next week. Mick to reach out to Emily.

B. Membership Committee: Membership renewal notices will be sent out next month. We do not currently have a membership chair. This person will be liaison to Tallahassee and check to make sure we aren't missing people who renew in the middle of the year. They will also write welcome notices.

C. Sponsorship Committee: Adam to remain sponsorship chair.

D. Government Affairs Committee: Josh reported on this quarterly meeting.

Large States Meetings - Large states reps meet quarterly - FL, NY, CA, TX etc. Topics included affordable housing

Our State dues have been raised (first time since the 1980s)

AIA is suing Florida Builders over FBC adoptions. The Engineers and Building Code Officials have jumped on our side of this fight.

SAP training is not complete without FEMA training (which is extensive). Looking into FEMA training offered at the State Convention. Two reps from each component should have SAP training to be liaisons.

Advocacy Committee: Following up on the state to look at flooding issues (presented on Legislature day). Legislator award of the year was not given this year. Citizen Architect does our chapters have any suggestions for this award? Service opportunities are available for the State (this was sent out to membership and they must apply individually). We should reach out to legislators to let them know when we are visiting (we need to pick this date).

School Safety (a special part of advocacy): State has guidelines for design of school buildings (safe schools document), which has not been updated in years. Task force to form a task force to look at safe schools and make recommendation for updates. **Josh to follow up on safe schools and keep us informed.**

Membership Committee: Mentorship was brought up, which is a program some chapters offer. 2030 Committee has been formed to meet a carbon neutral pledge and track our progress towards this goal. JLI (Jacob Leadership Institute) (target is anyone) training process. First run shall be 20-30 members and cost \$700. (We could offer a scholarship.) It is 7-8 meetings that are throughout the state. Adam would like to look into this (Steve is a good contact, head of the committee).

Component Accreditation: We do not meet the 100 members requirement, but will be allowed to stay a chapter anyway. Many other items are coming up as well, but we seem to have control of these.

E. Associate Committee: Eva has been the chair. This should be set up for next year and reestablished. We should coordinate this with AIAS (to let them know).

6. Old Business:

A. **Ask an Architect:** Bill has this coordinated for this month. Josh:19, Bill:26, Mick: Nov 2, Adam: Nov 9.

B. **Component Accreditation:** Due January 15th. If we upload before Thanksgiving they can do a cursory review. One working lunch on October 22nd at 11:30 at CDC.

C. **Thomas Center Plaque:** Tabled until next month when Bill returns.

D. **AIA 2019 Board** set except for James Blythe who has not yet responded to accept or decline

his position.

E. **AIA Florida** had us add two members for the disaster committee: Kim Tanzer and Gilberto Martinez.

7. New Business:

A. **Holiday Party** - We could look into using 706. Mick to head this up.

B. **DnA:** Jamie will to host DNA in November (first Friday). December is Adam. January is Mick. February is Josh. March is Cydney. Jamie to get rolling on her invitation. We can come up with budget of \$75.

C. Membership at CDC is being re-upped.

D. Chamber of Commerce membership is being re-upped.

- E. Saturday 27th October 9:00-1:00 Charrette at the CDC for Growth management to decide what to do with the county owned building next to and across the street from the CDC. Mick to send out an email to the membership.

Adjournment 6:38 PM

Next Board Meeting: November 12th at 5:30PM

Location: Community Design Center

Submitted by Jamie Holt