



**Board of Directors Meeting Notes  
August 3, 2018 5:30 PM  
4055 Northwest 43rd Street, Suite 28**

Members Present: Cydney McGlothlin, Adam Gayle, Mick Richmond, Bill Warinner, Jamie Holt, Eva Kirkman, Joshua Shatkin  
Members Absent: Michele Borst, Mark Humbert

1. **Call to Order:** 5:35 PM.

2. **Adoption of the Agenda:** The agenda was presented. A motion was made, seconded, and carried to adopt the Agenda.

3. **Reading & Approval of the Minutes:** The June's meeting minutes were presented. A motion was made, seconded, and carried to approve the past months meeting minutes.

4. **Officer's Reports:**

A. **Treasurer's Report:** Ledger presented.

B. **Secretary's Report:** Nothing to report.

5. **Committee Reports:**

A. **Program Committee:**

**Lunch & Learns:** Two hour advanced building code is scheduled for October 3rd. Make the cost \$35 for members and \$45 for non-members. Chapter will cover remaining costs. Mick to arrange venue. Set up on Eventbrite but pay with check (to avoid reimbursement fees).

Mick scheduling future lunch and learns. Blue Gill will be preferred locations.

**SAP** The training cost will be reimbursed (the delta of the 2 hour building code fee), since we are having such difficulty with rescheduling.

**Masterpieces Collection:** Cydney to check-in with Michele on this.

**Thomas Center Plaque:** Bill has made progress on the design.

**Fall Art Festival:** To be considered as part of the discussion on the AIA Gainesville Design Competition.

**AIA Gainesville Design Competition:** How many pieces of lumber do we want per perspective entrant? Bill will acquire material to distribute from the Design Center during Ask an Architect and do a drop off at the UF Architecture Building. Cydney to call to the membership to create a subcommittee to develop competition rules. This should be announced around the beginning of the school semester.

B. **Membership Committee:** Nothing to report.

C. **Sponsorship Committee:** Adam worked to distribute information about sponsorship opportunities at the convention but has not hear back. He will be sending out information to potential sponsors next week.

**D. Government Affairs Committee:**

Florida Conference in PonteVidra in July is coming up.

Josh reported on what was discussed at the most recent Florida Government Affairs Committee.

A harassment statement and diversity inclusion statement were adopted. We need to adopt these as a local chapter. This will need to take place at the annual meeting.

School hardening was tabled, as the school board wasn't interested in suggestions.

FAYPAC donations should be higher to allow us to be more effective. Josh can be in charge of these monies.

**E. Associates:** The cost per test is going up in October. Eva recommends scheduling now (even for after October) to lock in the current price. Eva to email to Jamie to post on facebook.

**6. Old Business:**

**A. DNA** - Tabled for the summer.

**B. Ask an Architect:** Scheduled out until our next meeting.

**C. SAP-** work to get them in next Spring.

**D. Component Accreditation:** Due January 15th.

**E. Harrassment Language:** Needs to be adopted at annual meeting.

**7. New Business:**

**A. Annual Meeting September 19th** - at country club, 40ish people, and 6 vendors, Mick to put together program, Cydney to find photograph for front of program, Cydney to get flowers, speaker is arranged, Adam to get wine, bar included at country club. Do we need a screen and projector? Mick to check on screen & projector.

**B. 2019 Board** - Reviewed and initially approved. Mark to be asked if he would like to be secretary. Michael Pellet to take Mark's spot as Chapter Director? Membership Committee Chair not assigned.

**C. Low Income Housing:** Josh to being research to help with this need in our community. He was recently inspired by a presentation by Larry Scarpa on this. Josh would like for us to work with the county on this initiative.

**D. DNA:** Could revive this by giving it an agenda in addition to being a chance to socialize. We could host this in our homes as well, do wine and cheese.

**Adjournment 6:34 PM**

Next Board Meeting: September 10th at 5:30PM

Location: Community Design Center

Submitted by Jamie Holt