



**Board of Directors Meeting Notes  
May 14, 2018 5:30 PM  
4055 Northwest 43rd Street, Suite 28**

Members Present: Cydney McGlothlin, Mark Humbert, Adam Gayle, Mick Richmond, Bill Warinner, Jamie Holt,  
Eva Kirkman

Members Absent: Michele Borst, Joshua Shatkin

1. **Call to Order:** 5:27 PM.

2. **Adoption of the Agenda:** The agenda was presented. A motion was made, seconded, and carried to adopt the Agenda.

3. **Reading & Approval of the Minutes:** The past month's meeting minutes were presented. A motion was made, seconded, and carried to approve the past months meeting minutes.

4. **Officer's Reports:**

A. **Treasurer's Report:** Ledger presented.

B. **Secretary's Report:** Nothing to report.

5. **Committee Reports:**

A. **Program Committee:**

**Lunch & Learns:** All but two of our lunch & learn programs have been lined-up for the remainder of the year. PPG could fill one of these spots, since the Mohawk contact (who was going to give a lunch and learn) no longer works with Mohawk. June 26th and October 23rd are the open dates. Mick to send out a master list of L&L to membership after these spots area filled. Mick is also trying to get the 2 hour CEU's of advanced building code scheduled. He has reached out to his contacts at AIA Florida.

**Masterpieces Collections:** This was originally scheduled for April 9, 2018 at the Thomas Center. This was postponed due to a poor response. We plan to reschedule for the fall and will do more advertisement beforehand. Mick to confer with Michele for dates.

**Chuck Clemens:** Cydney to get in touch with Joe Garcia about getting Chuck Clements to speak to the membership.

**AIA Gainesville Design Competition:** Goodwin is up for supplying solid flooring for our competition (estimated 15 - 30 people from AIA & AIAS). Fall Art Festival is December 1st & 2nd. We could have the voting on the design competition our annual meeting in September. We will want to have the competition in September, October or November and should coordinate with student schedules. Our goal for next meeting is to have a design competition guide drafted for alteration and approval.

B. **Membership Committee:** We had four or five people renew after being contacted for lapsing.

C. **Sponsorship Committee:** PPG has become an allied member. We will list them on the website. Cydney to start up allied committee.

**D. Government Affairs Committee:** Josh was not present to report.

## **6. Old Business:**

**A. DNA** - No one has been present for the last two meetings. We can announce DNA at the next L&L and by email.

**B. Ask an Architect:** Good success at the last few Ask and Architect. Dates left to fill: Mark for May 18th, Mick for May 25th, Adam for June 1st, Bill for June 8th.

**D. SAP Program** - 13 people had been signed up. A few more showed interest in it when it was postponed. Cydney to compile dates to find out when we can reschedule.

**E. People's choice awards** - We need to come up with projects to submit. Depot Park was suggested. Put out a call for suggestions from the membership.

**F. Accreditation** - Cydney gave a report on where the chapter stood on requirements. She will have this wrapped up before Mick's January term begins.

**F. Frank Lloyd Wright Plaque** - Bill will present to the board the graphic and text proposed at the next board meeting when it is possible (the building has some new signage and wayfinding projects ongoing).

**G. Social Media** - Vet information before it is posted.

## **7. New Business:**

**A. Downtown Arts Festival** - Booth or self-provided table is an option. Booth is preferred. Set up 3 hour shifts of 2 people each shift. Signage is desired for booth. We have some existing signage that should be located (contact Phillip). We need a tent for use. Adam to fill out form and submit to save our space.

**B. Adoption of Harassment Language** - Our chapter will need to adopt this and post. Must be voted into our bylaws at the September meeting.

**C. September Meeting** - We will begin planning this. Cydney to book venue and caterer. Mick to book speaker. Jamie to handle flowers. Adam to handle drinks.

## **Adjournment 6:20 PM**

Next Board Meeting: Monday June 4th, 2018 5:30PM

Location: 4055 NW 43<sup>rd</sup> Street, Suite 28, Gainesville, FL 32606

Submitted by Jamie Holt