



AIA Gainesville

**Board of Directors Meeting Notes
March 12, 2018 5:30PM
4055 NW 43rd St #28, Gainesville FL 32606**

Members Present Eva Kirkman, Michele Borst, Cydney McGlothlin, Mark Humbert, Adam Gayle, Bill Warinner, Jamie Holt, Joshua Shatkin

Members Absent: Mick Richmond

1. Call to Order: 5:31 PM.

2. Adoption of the Agenda: The agenda was presented. A motion was made, seconded, and carried to adopt the Agenda.

3. Reading & Approval of the Minutes: Last month's BOD meeting minutes were. A motion was made, seconded, and carried to approve the minutes.

4. Officer's Reports:

A. Treasurer's Report: Ledger was distributed. Only outstanding, pending item was the Zebra auction check for \$200 has not been cashed. Adam to call Beth to find out if she did not receive that check.

B. Secretary's Report: Nothing to report.

5. Committee Reports:

A. Program Committee:

1. Lunch & Learns: Upcoming lunch and learns were sent out via email and posted on our facebook page.

2. Adam to reach out for information about downtown art festival

3. Masterpieces film: We will charge \$15 a person. Last time there were 90 attendees. Thomas Center is \$50 per hour and we will spend about 5 hours total. We will spend a little money on wine & cheese. Should be a little over \$300 in expenses total. Michele to work with the Thomas Center to set a date. (We could have a quarterly film festival at the Thomas Center if desired.) The Thomas Center doesn't have a projector, screen, or DVD player. Michele is going to look into borrowing these items.

4. Chuck Clemens: Cydney to ask Joe Garcia if he would like to arranged to have Chuck Clemens speak to the membership.

B. Membership Committee: After we receive the list of non-renewals, we can begin the process of calling individuals to encourage renewal.

C. Sponsorship Committee: Adam reported that he is working on a list of potential sponsors for the golf event, starting with past sponsors. Adam is working to broaden our sponsorship base. Mick and Adam both have spreadsheets of potential sponsors started.

D. Government Affairs Committee: Architects are compiling information on "hardening" schools in response to school shootings. Next meeting for government affairs will happen between now and our may meeting.

6. Old Business:

1. DNA is still working well.
2. Ask an Architect - We can ask our membership to help us fill these spots via facebook. Josh to work the 23rd. Need someone for this Friday. Adam to work the 23rd. Josh to work the 16th.
3. Mick is at grassroots. We will have a report from him next meeting.
4. Digital Sealing Requirements was a good discussion that included updates to the codes. We have this accredited for 2 HSW credit, but have been unable to make this advanced building code credit due to the difficulty of accreditation. We could possibly have two more of these meetings this year due to the amount of changes within the code. Bill Warinner and Michele Borst will coordinated these future meetings.
5. SAP - Structural Assessment Program, May 11th all day at the Gainesville Golf and Country Club. It will cost \$175 to rent it for the day. Cydney has set up an event-zilla. Adam will help Cydney finish setting up the event-zilla. The AIA will cover the cost of food. AIA members will pay \$120 at the time of sign up. Non-AIA members will pay more. It will count for 6 hours of hsw credits and the SAP certification.
6. FLW Plaque - Bill Warinner continuing to coordinate the plaque which will bear something along the lines of "plaque sponsored by AIA Gainesville."
7. Board Insurance check was mailed last week but has not been cashed yet.

7. New Business:

- A. Allied Membership: We are listed as charging \$100 for a local membership, which is the lowest fee in the state. It is suggested we raise this to be \$150 to be closer to other local memberships. Other chapters keep their allied memberships actively involved by some of the following: 1) a monthly breakfast meet & greet. 2) allied members are listed on the local AIA chapter website by specification section. 3) A reverse trade show, where members have tables and allied members visit from table to table. (We could have a reverse trade show where we present our projects). 4) An allied member committee 5) Auction off lunch with an architect to allied members 6) Have a non-voting allied members on the board. \$

\$150 will be the new set price for a local allied membership which will be posted on our website.
- B. Component Accreditation - Due on January 15th. This accreditation is for three years.
- C. People Choice Awards - Nominations will be asked for in the next six weeks. Must have been completed within 5 years within our component.
- D. Member Involvement Ideas: 1) Have another meet & greet at Cypress & Grove. 2) Design Competition for a "bird house" or "tiny house" which could be open to student and members - Eva to put together the birdhouse competition which will be presented at Cypress & Grove. Florida Foundation is interested in getting involved in outreach events and could help with man power at our events.

Adjournment 6:36 PM

Next Board Meeting: The next second Monday of the month at 5:30PM

Location: 4055 NW 43rd Street, Suite 28, Gainesville, FL 32606;

Submitted by Jamie Holt