



**Board of Directors Meeting Notes**  
**January 8, 2018 5:30PM**  
**1310 SW 13<sup>th</sup> St. Unit C, Gainesville FL 32608**

Members Present: Eva Kirkman, Adam Gayle, Cydney McGlothlin, Mark Humbert, Mick Richmond, Joshua Shatkin, Bill Warinner, Jamie Holt  
Members Absent: Michele Borst

**1. Call to Order:** 5:45 PM.

**2. Adoption of the Agenda:** The agenda was presented. A motion was made, seconded, and carried to adopt the Agenda.

**3. Reading & Approval of the Minutes:** The December 11, 2017 meeting minutes were presented at this meeting. A motion was made, seconded, and carried to approve the December 2017 minutes.

**4. Officer's Reports:**

**A. Treasurer's Report:** Adam presented the 2018 Budget.

Chapter has a healthy budget for programs and expenses with surplus. The cost of board insurance was based upon the past year. Josh to find out exact cost of board insurance for this year.

A motion was made, seconded, and carried to approve the 2018 Budget.

**B. Secretary's Report:** Eva transferred the secretary's files to Jamie via flash-drive.

**5. Committee Reports:**

**A. Program Committee:**

**1. Continuing Education:** Mick has lined up 7 lunch & learn presenters. The first presenter is booked at Napolitano's. Mick is looking into other locations for lunch & learns including Working Food, which could be the possible location for February.

The two hours of building code credit is a desired continuing education credit for the AIA to host. Because this isn't offered by a vendor, it will require some cost to be covered by the AIA.

Bill reported on the Grow Your Business Presentation that Lila from the city would present. Because the city isn't a vendor, in order for this to be a lunch and learn, this would require money. The board would like to table this until after the 2 hour building code credit is scheduled.

Florida Building Code Changes Meeting: Ricardo is handling this meeting with the city where there will be time to discuss and ask questions about the most recent changes to the building code. Included in this meeting will be digital signing and sealing.

**2. Masterpiece Collections:** Mick to help with arrangement and promotion. Possible venue options are the Hippodrome and the Heartwood Sound Studio.

**3. Art by Architects:** This could be funded by the community outreach money in our budget. The event could be held at the Community Design Center. We could call on our membership (members only) to submit entries in a variety of mediums. Then there could be a selection of entries to be included. A brochure could then be created with information about the AIA and each artwork. Bill to be the chair person for this event. Tentatively scheduled for April 27.

**4. Ask an Architect:** Josh is scheduled for the January 12<sup>th</sup>. Mick is scheduled for January 19<sup>th</sup>. Bill is scheduled for January 26 and February 2<sup>nd</sup>. We still need individuals for February 9<sup>th</sup> & 16<sup>th</sup>.

**B. Membership Committee:** This year our membership has gone up four individuals from 81 to 85.

**C. Sponsorship Committee:** Adam reported that he is working on a list of potential sponsors for the golf event, starting with past sponsors. Adam is working to broaden our sponsorship base. Mick and Adam both have spreadsheets of potential sponsors started.

**D. Government Affairs Committee:** Joshua reported that Legislative Day is scheduled for January 17, 2018 in Tallahassee. Joshua is planning to attend the State Communications Committee meeting.

## 6. Old Business:

**A. DNA:** The next Drinks 'N Architecture event will be held on Friday the 2<sup>nd</sup> of February at the Red Onion. Jamie to post event on Facebook.

**B. Ask An Architect:** Covered during the committee reports.

**C. Grassroots:** Mick to register for Grassroots, which is March 12-13.

**D. Self Crediting:** This is confirmed as complete and is considered closed.

**E. Keith Perry to Talk to AIA Membership:** This was decided against and is considered closed.

## 7. New Business:

**A. Allied Membership:** Where should interested people be sent? Cydney to ask Robert Hanselman.

**B. Digital Signing and Sealing:** The Florida Building Code Change Meeting organized by Ricardo will include information about digital signing and sealing.

**C. Review of Executive Committee Members Contact Information**

## Adjournment 6:38 PM

Next Board Meeting: Second Tuesday of the month at 5:30PM; February 13, 2018  
Location: 4055 NW 43<sup>rd</sup> Street, Suite 28, Gainesville, FL 32606  
Submitted by Jamie Holt