



AIA Gainesville

Board of Directors Meeting Notes
November 6, 2017 5:30PM
3011 SW Williston Road, Gainesville FL 32608

Final

Members Present: Joshua Shatkin, Eva Kirkman, Michele Borst, Adam Gayle, Mick Richmond
Members Absent: Warren Berry, Cydney McGlothlin, Joe Garcia, Jamie Holt
Guests Present: Bill Warinner

1. Call to Order: 5:40PM.

2. Adoption of the Agenda: President Shatkin presented the agenda. A motion was made, seconded, and carried to adopt the Agenda.

3. Reading & Approval of the Minutes: The October 9, 2017 meeting minutes were not presented at this meeting. Eva reported that they will be presented for approval at the December meeting.

4. Officer's Reports:

A. Treasurer's Report: Adam reported that he still waiting for the return of the deposit for the Garden Club. He will call them the check the status since they never cashed the check we gave them. Adam also reported that he received a check from Gary Siebein to cover his no-shows at the annual dinner. Adam could not cash the check and will ask Gary for an updated check.

Adam reported that the Design Center membership payment was still pending. Bill recommended that Adam void the check and pay in January instead.

Adam also reported that the check we gave to Beth for the Zebra Auction refreshments had not been cashed. Adam will check on the status with Beth.

Adam provided a reimbursement check to Joshua to cover the expenses for the new member social.

Adam reported that digital check deposits for the Chapter are up and running.

B. Secretary's Report: Nothing to report.

5. Committee Reports:

A. Program Committee: Michele reported that some of the Lunch & Learn sponsors have backed out. Mick reported that he has started to line up other sponsors and is looking into different locations for the Lunch & Learns. We discussed that these locations must be able to support a projector and be enclosed. Michelle suggested Mick add a Lunch & Learn from Old Castle to learn about block that is finished with varying textures.

B. Membership Committee: Nothing to report.

C. Sponsorship Committee: Nothing to report.

D. Government Affairs Committee: Nothing to report.

Old Business:

A. DNA: The next DNAs are scheduled Friday December 1st at 5:30 pm at the Red Onion.

B. Ask an Architect at the Florida Community Design Center (Fridays 12:00 to 1:00PM): Adam reported that he is still looking for a sandwich board sign to advertise when Ask an Architect is open for business.

C. Report of Event for Emerging Professionals: Joshua reported that this event was successful even though there wasn't a huge turnout. Only around 15 people showed.

D. Chapter Christmas Dinner: Joshua reported that Cydney was having difficulty trying to schedule the dinner with Fromaggios'. Michelle offered to call them to set it up. The original date for the dinner was on December 14th. Joshua requested that we select a different date. We discussed that the date will depend on when the restaurant is available. The dates suggested were the 7th, the 10th or 17th.

Michele suggested we get a gift for the outgoing president.

7. New Business:

A. Self Crediting: Bill reported that he received an e-mail about a subscription for the Chapter self crediting of CEUs. Michele reported that in the past we haven't needed to pay for that. Bill will forward the e-mail that he received to Adam so that he can check on it. Michele additionally reported that we already have a provider number.

B. Digital Sealing Requirement from City of Gainesville: We discussed that the City of Gainesville may in the process of instituting a requirement to provide an area at the top right of Construction Documents for digital sealing. We also discussed that this may not be an official requirement.

C. Chapter Representative at Chamber of Commerce: We discussed that it may make more sense to have a Chapter representative at the Chamber of Commerce than at the Builder's Association.

D. Keith Perry Talk to AIA Membership: Bill reported that he received a call about an opportunity to have Keith Perry talk to Chapter membership.

Adjournment 6:35 PM

Next Board Meeting: Second Monday of the month at 5:30PM; December 11, 2017 Monday
Location: CH2M 3011 SW Williston Road, Gainesville, FL 32608.

Submitted by, Eva Maria Kirkman