



Gainesville

Board of Directors Meeting Notes
June 12, 2017 5:30PM
3011 SW Williston Road, Gainesville FL 32608

Final

Members Present: Joshua Shatkin, Cydney McGlothlin, Eva Kirkman, Mick Richmond, Jamie Holt
Members Absent: Adam Gayle, Joe Garcia, Warren Berry, Michele Borst
Guests Present: Beth Trautwein, Phil Rickman

1. Call to Order: 5:35PM.

2. Adoption of the Agenda: President Shatkin presented the agenda. A motion was made, seconded, and carried to adopt the Agenda.

3. Reading & Approval of the Minutes: The May 8, 2017 meeting minutes were presented at this meeting. A motion was made, seconded, and carried to approve the meeting minutes.

4. Officer's Reports:

A. Treasurer's Report: Joshua reported that the Chapter is still collecting money from dues. A motion was made, seconded, and carried to approve the ledger.

B. Secretary's Report: Eva asked where how the approved final meeting minutes should be disseminated to the membership. Discussed that the meeting minutes should not be e-mailed to the entire membership, but should be made available. Approved meeting minutes should be posted on the Chapter's web page. Eva will send the approved minutes to Bradley so that he can post on the web page.

5. Committee Reports:

A. Program Committee: Cydney reported that the upcoming Lunch & Learn will be held at a different place. Joshua suggested we use the Blue Gill restaurant since they have a room that is separate from the main dining area.

Cydney reported that she still has to look into the Frank Lloyd Wright movie marathon at the Hippodrome Theater and scheduling of the annual dinner.

Silent Auction – Cydney reported that she will follow up with Bradley to set a date. She will also follow up with the membership to request more items.

B. Membership Committee: Jamie passed out a list of members whose membership had lapsed. Discussed sharing the responsibility of calling lapsed members to see if they wished to renew. Mick and Cydney volunteered to help Jamie with some of the phone calls. Jamie will provide them with a script.

C. Sponsorship Committee: No report.

D. Government Affairs Committee: No report.

Old Business:

A. DNA: Joshua reported the last DNA went well. DNAs are scheduled on 6:30 pm for the first Friday of every month typically at the Red Onion.

B. Intern Programming: Jamie reported that she received a call from AIA Florida and participated on their emerging professional conference call. Jamie will send details to Joshua. Jamie reported that there was discussion during the call in regards to providing help to those who were transitioning from ARE 4.0 to ARE 5.0. She reported that current study materials don't necessarily work well on the new test.

Joshua suggested that the Old Train Depot would be a good location for a new member party. Phil volunteered to look into it.

C. AIA Florida Conference, Naples July 27-29: Cydney reported that she was registered for the conference.

7. New Business:

A. Ask an Architect at the Florida Community Design Center: Mick reported that he participated in Ask an Architect last week.

B. BOD Meeting Location: Beth reported that in December CH2MHill will be moving their offices to a new smaller location. Discussed that we can meet at the Design Center or the FLAD office.

C. Announcements: Cydney asked for clarification on how to handle forwarding announcements to the membership. She often receives e-mails requesting announcements be forwarded to the entire membership. Discussed posting announcements on the web page or maybe Facebook. Jamie will look into setting up a Facebook page for AIA Gainesville. Cydney will ask AIA Florida what we can post on Facebook.

Adjournment 6:30 PM

Next Board Meeting: Second Monday of the month at 5:30PM; July10, 2017 Monday
Location: CH2MHILL 3011 SW Williston Road, Gainesville, FL 32608.

Submitted by, Eva Maria Kirkman