



Gainesville

Board of Directors Meeting Notes

January 11, 2017 5:30PM

3011 SW Williston Road, Gainesville FL 32608

Final

Members Present: Joshua Shatkin, Cydney McGlothlin, Adam Gayle, Eva Kirkman, and Joe Garcia
Members Absent: Michele Borst, Warren Berry, Mick Richmond, and Jamie Holt, Associate Member
Guests Present: Beth Trautwein and Bill Warinner.

1. Call to Order: 5:35PM.

2. Adoption of the Agenda: President Shatkin presented the agenda. Adopted.

3. Reading & Approval of the Minutes: The November 11, 2016 meeting minutes were not presented at this meeting. They will be presented at the next meeting for approval.

4. Officer's Reports:

A. Treasurer's Report: Joshua reported that the beginning balance on January 1st, 2017 was \$10,176.74. Joshua discussed that the Annual Dinner was expensive last year. Adam reported that the AIA Florida registration has been renewed and that we had received a notice to renew the Chapter P.O. Box. Adam asked for the policy on checking mail and opening bills for the Chapter. Joshua stated that as the new Treasurer, Adam can check mail and open bills. Even though the Chapter will not be changing banks at this time, Adam will look into whether there is a benefit to changing. A motion was made, seconded, and carried to continue the Chapter's Chamber of Commerce membership.

B. President's Report: Joshua reported the AIA Florida BOD was scheduled on 1/25/17, one day after Legislative Day. Joshua will take care of providing AIA Florida with the new Chapter Officers list.

5. Committee Reports:

A. Membership Committee: Joshua also reported that the Chapter was awarded \$1,000 from AIA Florida for winning the Membership Drive Challenge in last year. It must be spent on an event that includes new members.

B. Program Committee: Cydney provided a schedule of the 2017 Lunch and Learn sessions and tours. Cydney reported that she will follow the typical schedule from last year and that Michelle was still coordinating the award of 1 HSW credit for the tours. Cydney reported that she was having difficulty obtaining responses from product representatives to schedule Lunch and Learns. Beth recommended that she contact the local representatives directly. Joe suggested that the Chapter get Cydney a .aiagainesville e-mail address to prevent conflict of interest with her position at UF. Joshua will ask Bradley if that is possible. There was discussion about concerns over parking availability during building tours at UF. It was recommended that these tours be moved to the afternoon when there was less student traffic.

Joe reported that he was approached by Markerboard out of Wisconsin, to sponsor a DNA presentation.

D. Government Affairs: Government Legislative Day is scheduled for 1/24/17. Joe reported that AIA Florida is still working on the definition of Substantial Completion for Consultants.

E. Budget Committee: There was discussion on the proposed changes to the 2017 Budget. The 2017 Budget will not include a provision for a Celebrate Design Event. A motion was made, seconded, and passed that the Chapter not participate in the Home Show this year. Once updated, Eva will send out the 2017 budget to the membership. There will be more discussion in regards to what types of events the Chapter wants to participate in at the next meeting. A motion was made, seconded, and passed to approve the budget.

6. Old Business: Joshua reported that he had talked to Becky at AIA Florida about Liability Insurance for the Board. The expected cost is about \$900 - \$1,100.

7. New Business:

A. Beth presented some samples of architecture related items for a raffle event. The raffle would be attended by students who would be given tickets in order to win these items. Beth requested permission to contact Chapter members to get item donations for the raffle. The board supported this activity. The donated items should be brought to Beth and she will store until the raffle. More details to follow.

B. Joshua reported that Bradley forwarded a notice about a Mr. Edward d'Avi's Emeritus application. There was discussion that an Emeritus application was a state issue and not a local Chapter issue.

C. There was discussion on the schedule for the upcoming BOD meetings. The Meetings will be scheduled on the 2nd Monday of each month at 5:30PM.

D. There was discussion about providing resources for interns who are taking or will take the ARE. Adam suggested Professional Practice talks. More discussions expected at the next meeting.

Adjournment 7:04 PM

Next Board Meeting: Second Monday of the month at 5:30PM; February 13, 2017 Monday
Location: CH2MHILL 3011 SW Williston Road, Gainesville, FL 32608.

Submitted by, Eva Maria Kirkman