



Gainesville

Board of Directors Meeting Notes

May 12, 2015, 5:30PM

AIA Gainesville Headquarters, 101 North Main Street, Gainesville FL 32601

Draft

Present: Beth Trautwein, Joshua Shatkin, Bill Warinner, Bradley Walters, Joe Garcia, Ann Stacy and Phil Rickman.

1. **Call to Order:** 5:30PM.
2. **Adoption of the Agenda:** Bradley as President presented the agenda. Bill made a motion to adopt the agenda. Joe seconded the motion. Carried.
3. **Reading & Approval of the Minutes:** Bill made a motion to adopt April minutes. Seconded by Josh. Carried.
4. **Officer's Reports:**
 - A. Treasurer's Report – Joshua:
 - a. The treasurer had no written report but stated that the Chapter has \$8,767.00 on hand. He has received 2 new member's dues and had reimbursed Joe Garcia \$255.00.
 - b. Beth stated that very few votes have been sent to the Secretary on the 2015 budget approval. Beth needs 2/3 of membership or 96 people to respond.
 - B. Executive Director's Report –Ann reported on a Florida Community Design Center program regarding pop-up parks which is to start on Parking Day 9/18. The location of the event is adjacent to the Headquarters on the side street. Ann is asking for funds from AIA Gainesville to finance this publication which initial publication was for 100 copies.

Ann is asking for ideas and displays for the new Main Street Headquarters' windows and walls.

5. **President's Report:**
 - a. Bradley spoke about the time table that the State AIA has established for accreditation paperwork required to keep Chapter status. The chapter has one year or to next March to fill out the application for recertification. He reviewed the time of activities that the status of Chapter requires and he suggested that the Board start to fill in the paperwork as soon as possible. The activities include:
 1. CEU's offered.
 2. Director Insurance coverage.
 3. Sending Executive and 2 Board members to Grassroots.
 4. Chapter Outreach
 - b. Finances-Bradley spoke about the reduced income the Chapter will see from National and State AIA starting August of this year. In the future, AIA national

will send money to State AIA for distribution and it will be distributed per population of each Florida AIA entity which he estimates will mean only \$3,360.00 a year to our Chapter.

- c. Discussion occurred regarding having the Chapter make more of an effort to connect with the student AIA in Gainesville.

6. **Committee Reports**

- A. **Budget Committee:** See above.
- B. **Sponsorship Committee:** This committee is not active at this time.
- C. **Programming Committee:** No report.
- D. **Fellowship:** Joe Garcia may pursue a Fellow application.
- E. **Membership and Events:** In order to approach non AIA members to become members of the Chapter, a list of non-AIA members should be obtained.
- F. **Continuing Education:** June 11 Mohawk Roof On July 9, 2015 W.R. Grace will speak.
- G. **Government Affairs:** Discussion about this year's AIA Florida and who will attend.

7. **Old Business:**

- A. The golf outing will be taking place on May 15th. Joe reported that the response has been the best in years, Board members volunteered to help him when it occurs this Friday.

8. **New Business**

- a. Nominating Committee is led by Michelle and the President suggested that Board members work on the slate for this fall stating.

9. **Meeting Adjourned 6:45 PM:** Bill made the motion to adjourn. Seconded by Joe. Carried.

Next Board Meeting: June 9, 2015 5:30PM; Location: New AIA Headquarters on Main Street.

Submitted by,

Beth Trautwein

Beth Trautwein,

AIAG Secretary